

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

FEBRUARY 2012 - MAY 2012

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith**– Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Moulton**– Cabinet Member for Children's Services and Learning
- **Councillor Fitzhenry** – Cabinet Member for Environment and Transport
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Resources, Leisure, Culture
- **Officer Key Decisions**

FEBRUARY - MAY 2012

Report	Decision Expected	Portfolio
Appointment of Local Authority Governors	13 February 2012	Children's Services and Learning Portfolio
Collaborative Procurement of Independent Fostering Agency Placements	13 February 2012	Children's Services and Learning Portfolio
South East European Regional Development Fund Competitiveness Programme: Approval of the funding award	13 February 2012	Environment and Transport Portfolio
Oxford Street Conservation Area Appraisal	13 February 2012	Environment and Transport Portfolio
Concessionary Fares Reimbursement Rate for 2012 - 2013	13 February 2012	Environment and Transport Portfolio
Houses in Multiple Occupation Supplementary Planning Document (SPD)	12 March 2012	Environment and Transport Portfolio
Approval to spend Capital Funding on Environment and Transport Portfolio Schemes 2012/13	12 March 2012	Environment and Transport Portfolio
Housing Revenue Account Budget Report and Business Plan	6 February 2012	Housing Portfolio
Consideration of participation in the Local Authority Mortgage Scheme	13 February 2012	Housing Portfolio
2012/13 Grants to Voluntary Organisations	13 February 2012	Housing Portfolio
City-wide Masterplanning for Estate Regeneration.	13 February 2012	Housing Portfolio
Housing Revenue Account Land Sales	13 February 2012	Housing Portfolio
Process for Awarding Grants to Voluntary Organisations from 2013/14	12 March 2012	Housing Portfolio
Housing Revenue Account (HRA) - Various Scheme Approval Capital Programme 2012/13 Phase 1	13 February 2012	Housing Portfolio
Master Plan for Estate Regeneration for Townhill Park	12 March 2012	Housing Portfolio
General Fund Revenue Budget 2012/13 to 2014/15	6 February 2012	Resources, Leisure and Culture Portfolio
General Fund Capital Budget 2012/13 to 2014/15	6 February 2012	Resources, Leisure and Culture Portfolio
Price Review for Leisure, Culture and Heritage Portfolio	8 February 2012	Officer Key Decision
Revenue and Changes to existing Revenue and Capital Budgets	13 February 2012	Resources, Leisure and Culture Portfolio
Guildhall Contract Extension	13 February 2012	Resources, Leisure and Culture Portfolio

ADULT SOCIAL CARE AND HEALTH

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

CHILDREN'S SERVICES AND LEARNING PORTFOLIO

Title	Appointment of Local Authority Governors
Details	To consider a report of the Assistant Director of Children's Services and Learning looking to re-affirm its arrangements for the appointment of Local Authority governors to the governing bodies of schools. Whilst there is no specific change sought, the new process would address how we appoint Local Authority governors to the governing bodies of Academies.
Decision Maker	Cabinet Member for Children Services and Learning
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Relevant officers
Consultation Method	Briefings, emails and telephone calls
Head of Service	Alison Alexander
Author	Glenda Lane
Background Material Available	None.
Public Comments may be sent to	Glenda Lane, Governance and Leadership Adviser, Email: glenda.lane@southampton.gov.uk Tel: 023 8083 3472

Title	Collaborative Procurement of Independent Fostering Agency Placements
Details	<p>To consider a report of the Executive Director of Children's Services and learning outlining the approach being taken and recommending a delegation of authorisation to undertake all aspects of commissioning.</p> <p>Southampton City Council is leading the collaborative commissioning of the Independent Fostering Agency (IFA) placements for 10 other authorities in the South East region. The aims of the project are to:</p> <ul style="list-style-type: none"> • Reduce placement costs; • Increase the number of local placements; • increase the choice of placements available; and • improve outcomes for children.
Decision Maker	Cabinet Member for Children Services and Learning
Decision Expected	13 February 2012
Date Added to the Plan	1 November 2011
Main Consultees	Foster care providers, Councillors and officers in relevant council departments.
Consultation Method	Open events with foster care providers, meetings and emails
Head of Service	Alison Alexander
Author	Sam Ray Commissioning and Planning Officer sam.ray@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Lin Clark, Commissioning Team Ground Floor Southbrook Rise, Southampton SO15 1YG Email:

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	South East European Regional Development Fund Competitiveness Programme: Approval of the funding award
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval for an award of funding from South East European Regional Development Fund Competitiveness Programme.</p> <p>The Department for Communities and Local Government's (DCLG) Project Selection Committee confirmed on the 14th November 2011 that Southampton City Council's 'Hampshire Co-ordinated Freight Community' (HCFC) project application for funding under the South East European Regional Development Fund (ERDF) Competitiveness Programme 2007-13 has been provisionally accepted. It is anticipated, subject to clarification of details with DCLG prior to the 19th December, that this provisional acceptance will be formalized. It is proposed that Cabinet approve the award for EU funding of £1.046m for the HCFC project, which will provide a Consolidation Centre and an on-line vehicle booking and networking system for the logistics community, during the period 2012-2014. A further £1.046m match funding will be met partly through a Southampton City Council commitment of in kind support of £175,550 and £224,151 of SCC Local Sustainable Transport Fund (LSTF) grant already awarded. The remainder of the match funding will be met by the partners in the HCFC project.</p>
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 November 2011
Main Consultees	ERDF BID Project Team, Relevant Cabinet Members and key Council officers.
Consultation Method	Emails, briefings and telephone conversations.
Head of Service	Paul Nichols Head of Planning and Sustainability

Author	Denice Prestidge Directorate Development Manager denice.prestidge@southampton.gov.uk Tel: 023 8083 4059
Background Material Available	South East ERDF Competitiveness Programme 2007-13, Second Stage Application Form and letter of provisional approval of the application from the DCLG's Project Selection Committee.
Public Comments may be sent to	Denice Prestidge, Directorate Development Manager, Tel: 02380 834059 Email: denice.prestidge@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	Decision date amended until 13 February 2012 until further clarification on meeting the contractual elements of the funding agreement with the Communities and Local Government Department can be arranged

Title	Oxford Street Conservation Area Appraisal
Details	To consider a report of the Head of Planning and Sustainability seeking approval for the revised Conservation Area Appraisal for the Oxford Street Conservation Area.
Decision Maker	Cabinet Member for Environment and Transport
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Local residents and business people.
Consultation Method	Public meetings, e-mail, telephone
Head of Service	Paul Nichols Head of Planning and Sustainability
Author	Kevin White Historic Buildings Team Leader kevin.white@southampton.gov.uk Tel: 023 8083 3192
Background Material Available	None.
Public Comments may be sent to	Kevin White, Historic Environment Team Leader, Civic Centre, Southampton Tel: 023 8083 3192 Email: kevin.white@southampton.gov.uk

Title	Concessionary Fares Reimbursement Rate for 2012 - 2013
Details	To consider a report of the Cabinet Member for Environment and Transport seeking approval to give bus operators 28 days notice of any changes to the reimbursement rate for Concessionary Travel.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 February 2012
Main Consultees	Bus Operators. The Council's Legal, Finance and Democratic Departments.
Consultation Method	Meetings, E-mails.
Head of Service	Interim Director for Environment
Author	Paul Nichols Head of Planning and Sustainability paul.nichols@southampton.gov.uk Tel: 023 8083 2553
Background Material Available	None.
Public Comments may be sent to	Richard Cooke Principal Public Transport Planner E-mail: richard.cooke@southampton.gov.uk Tel: 023 8083 3816

Title	Houses in Multiple Occupation Supplementary Planning Document (SPD)
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval and adoption of a Supplementary Planning Document (SPD) setting out guidance on how to assess planning applications for Houses in Multiple Occupation (HMO).</p> <p>This guidance will start to be used when the Article 4 direction removing the permitted development rights for converting a dwelling from a C3 (dwelling house) to C4 (HMO) comes into effect on 23 March 2012. The SPD will provide more detail on how policies H 4 of the Local Plan Review and CS 16 of the Core Strategy will be applied when assessing planning applications.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 November 2011
Main Consultees	All Councillors, Officers in relevant Council departments, Residents' associations, the City's universities, Landlords, Property Developers, Planning Agents, Local Businesses and business organisations, Community Organisations and the general public
Consultation Method	Formal public consultation for six weeks on draft HMO SPD via letters and email and public notice in newspaper.
Head of Service	Paul Nichols Head of Planning and Sustainability
Author	Deborah Mobbs
Background Material Available	None.
Public Comments may be sent to	Deborah Mobbs Senior Principal Planning Officer Email: Deborah.mobbs@southampton.gov.uk Tel: 023 8083 2549 By 9 January 2012

Title	Approval to spend Capital Funding on Environment and Transport Portfolio Schemes 2012/13
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval to amend and approve capital expenditure, in accordance with Financial Procedure Rules, on schemes within the Environment and Transport capital programme for 2012/13.</p> <p>The highway improvement schemes, which form the largest part of the programme, will be assessed using the rigorous application of the Transport Asset Management Plan.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 November 2011
Main Consultees	Policy, Democratic, Legal, Finance, HR and Property Services departments and the Cabinet Member for Environment and Transport
Consultation Method	Meetings and circulation of draft report to relevant consultees.
Head of Service	Rob Harwood
Author	David Armstrong
Background Material Available	None.
Public Comments may be sent to	David Armstrong HSP Investment Manager, Email: dave.armstrong@southampton.gov.uk , Tel: 023 8083 4352 - By 27 January 2011

HOUSING PORTFOLIO

Title	Housing Revenue Account Budget Report and Business Plan
Details	<p>To consider the report of the Cabinet Member for Housing seeking approval for the Housing Revenue Account on budget proposals and long term business plan to be recommended to the budget setting Council meeting on 15 February including:</p> <ul style="list-style-type: none"> • the proposed 2012/13 Housing Revenue Account (HRA) estimates for all of the day to day services provided to Council tenants in the city, together with proposed rent, service and other charges levels for 2012/13, • the HRA capital programme for the period to 2015/16, which updates the programme approved by Council on 16 November 2011 and • the 30 year long term HRA business plan covering capital and revenue projections under the new HRA self-financing system that starts on 1 April 2012.
Decision Maker	Cabinet
Decision Expected	6 February 2012
Date Added to the Plan	1 November 2011
Main Consultees	officers from Legal, Finance, Property, Human Resources departments, Tenants, Trade Unions and relevant Cabinet Members
Consultation Method	Meetings, telephone conversations and emails.
Head of Service	Interim Director for Environment
Author	David Singleton
Background Material Available	The "Housing Revenue Account : Reform of Council Housing Finance" report as approved by Council on 16th November 2011
Public Comments may be sent to	David Singleton, Finance Manager Email: david.singleton@southampton.gov.uk, Tel:02380 832236

Title	Consideration of participation in the Local Authority Mortgage Scheme
Details	To consider a report of the Cabinet Member for Housing seeking a decision in regard to whether to participate in the Local Authority Mortgage Scheme. This would assist first time buyers access mortgages from established Lenders.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 October 2011
Main Consultees	Relevant Cabinet Members and officers within key Council departments
Consultation Method	Meetings and emails
Head of Service	Barbara Compton Head of Housing Solutions
Author	Sherree Stanley
Background Material Available	None.
Public Comments may be sent to	Sherree Stanley, Southbrook Rise, 4-8 Millbrook Road East, SO15 1YG Email: sherree.stanley@southampton.gov.uk Tel:023 8083 2632
Slippage/Variations/Reason for Withdrawal	date amended from the 24th October 2011 to enable further considerations of the scheme.

Title	2012/13 Grants to Voluntary Organisations
Details	<p>To consider a report of the Cabinet Member of Housing seeking Cabinet approval for the final allocation of 2012/13 grants.</p> <p>On 27th October 2011, following stakeholder consultation, an officer delegated decision was made to</p> <ul style="list-style-type: none"> • suspend the grant application process for awarding grants from the corporate grants budget for 2012/13 and • renew 2011/12 grants at current levels, excluding any paid notice, for a further year until 31st March 2013 subject to satisfactory monitoring. <p>Monitoring forms have been sent to grant recipients for completion and return by 6th January.</p>
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	City Council Grant Appraisers, Democratic, Legal and Finance Service Departments and relevant Cabinet Members.
Consultation Method	Internal
Head of Service	Vanessa Shahani
Author	Roma Andrews
Background Material Available	<p>2012/13 Grants to Voluntary Organisations Report to Cabinet 1st August 2011</p> <p>2012/13 Grants to Voluntary Organisations Delegated Officer Decision Report 27th October 2011</p>
Public Comments may be sent to	<p>Roma Andrews Email roma.andrews@southampton.gov.uk Tel. 023 8083 3198</p>

Title	City-wide Masterplanning for Estate Regeneration.
Details	<p>To consider a report by the Cabinet Member for Housing seeking the commencement of a programme of city-wide masterplanning for estate regeneration.</p> <p>The Estate Regeneration Vision is to create successful communities on our estates where people will want to live in the future. The council's estate regeneration has moved from the initial Phase 1 pilot at Hinkler to Phase 3, which includes the area based regeneration of Townhill Park. The council now wishes to move to city-wide estates regeneration master planning in order to establish a development framework for up to 20 years.</p>
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Relevant Councillors and Cabinet Members together with key offices within the Council.
Consultation Method	Briefing meetings, emails and telephone calls.
Head of Service	Dawn Baxendale
Author	Sue Jones
Background Material Available	None.
Public Comments may be sent to	Sue Jones, Project Manager Estates Regeneration Email: Sue.jones@southampton.gov.uk Tel: 023 8083 3929

Title	Housing Revenue Account Land Sales
Details	To consider a report of the Cabinet Member for Housing seeking a change in Council policy from awarding leases over Housing Revenue Account land to granting sales of Housing Revenue Account land.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Officers in key Council departments and relevant Cabinet Members.
Consultation Method	Emails, Briefings and meetings.
Head of Service	Nick Cross
Author	David Jones
Background Material Available	Garden Land Sales & Rights of Access Existing Policy
Public Comments may be sent to	David Jones, Southampton City Council, Southbrook Rise 1st Floor, SO15 1YG.

Title	Process for Awarding Grants to Voluntary Organisations from 2013/14
Details	<p>To consider a report of the Cabinet Member Housing recommending a process for awarding grants to voluntary organisations from 2013/14.</p> <p>On 14th March 2011 Cabinet delegated authority to officers “to conduct a review of whether it would be more appropriate to move towards commissioning and purchasing some of the services that are currently grant aided”.</p> <p>Following research into the grant making practice of other councils, Southampton City Council is undertaking 12 weeks consultation on how future grants can be allocated in a way that supports strategic priorities, avoids potential duplication, achieves best value and meets the needs of the residents of Southampton.</p> <p>The formal consultation period closes on 3rd February 2012, when responses and representations made will be collated and a report subsequently submitted to Cabinet recommending a process for awarding grants to voluntary organisations from 2013/14.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 January 2012
Main Consultees	Voluntary and community groups, Members of the public, City Council officers and other relevant statutory sector organisations
Consultation Method	Meetings, briefings, telephone calls and emails
Head of Service	Vanessa Shahani
Author	Roma Andrews

Background Material Available 2011/12 Grants to Voluntary Organisations Report to Cabinet on 14th March 2011

2012/13 Grants to Voluntary Organisations Report to Cabinet on 1st August 2011

2012/13 Grants to Voluntary Organisations Officer Delegated Decision Report on 27th October 2011

Public Comments may be sent to Roma Andrews, Email roma.andrews@southampton.gov.uk, Tel 0223 8083 3198

Title	Housing Revenue Account (HRA) - Various Scheme Approval Capital Programme 2012/13 Phase 1
Details	To consider a report from the Cabinet Member for Housing seeking the commencement of repairs and refurbishment works as defined within the approved 5 year plan.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Relevant Councillors and Cabinet Members together with key officers within the Council.
Consultation Method	Briefings, emails and circulation of draft report.
Head of Service	Nick Cross Head of Housing Management
Author	Geoffrey Miller
Background Material Available	None.
Public Comments may be sent to	Geoff Miller, Housing Investment Manager, Environment, Geoffrey.miller@southampton.gov.uk, Ext 4987

Title	Master Plan for Estate Regeneration for Townhill Park
Details	<p>To seek to approve the report of the Cabinet Member for Housing on the Master Plan for Estate Regeneration for Townhill Park and obtain agreement to commencement of work to implement these plans.</p> <p>The Estate Regeneration vision is to create successful communities in our estates where people will want to live in the future. Building on the estate regeneration success of the Phase 1 pilot at Hinkler and Phase 2 sites the Phase 3 Townhill Park Framework has produced a comprehensive Master Plan for approval, for the whole estate setting out estate regeneration proposals in a programme phased around the next ten years.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 February 2012
Main Consultees	Relevant Councillors and Cabinet Members, key officers in SCC, Townhill Park area residents
Consultation Method	Briefing meetings, emails, SCC website, Project team meetings, public consultation meetings and Neighbourhood team meetings as part of the project development process.
Head of Service	Dawn Baxendale
Author	Sue Jones
Background Material Available	Townhill Park Consultants Report
Public Comments may be sent to	Sue Jones, Project Manager Estate Regeneration, email: sue.jones@southampton.gov.uk Tel: 023 8083 3929 by 9th March 2011

LEADER OF THE COUNCIL

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

RESOURCES, LEISURE AND CULTURE PORTFOLIO

Title	General Fund Revenue Budget 2012/13 to 2014/15
Details	To consider the report of the Cabinet Member for Resources, Leisure and Culture seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2012/13 to 2014/15 and to outline the main issues that need to be addressed in considering the Cabinet's budget and council tax proposals to Council on 15th February 2012.
Decision Maker	Cabinet
Decision Expected	6 February 2012
Date Added to the Plan	1 November 2011
Main Consultees	Relevant Cabinet Members, the Management Board of Directors and members of the public representing voluntary organisations, partnerships with key City Agencies (e.g. the Police) and other key stakeholders, including staff and the Trade Unions.
Consultation Method	E-mails, letters, meetings and public consultation
Head of Service	Andy Lowe
Author	Alison Chard
Background Material Available	General Fund Revenue Budget 2012/13 to 2014/15 as approved by Cabinet on 24 October 2011
Public Comments may be sent to	Alison Chard, Financial Planning & Resources Manager, Email Alison.Chard@southampton.gov.uk , Tel: 023 8083 4897

Title	General Fund Capital Budget 2012/13 to 2014/15
Details	To consider the report of the Cabinet Member Leisure, Culture and Resources seeking to set out the latest estimated overall financial position on the General Fund Capital Budget for 2012/13 to 2014/15.
Decision Maker	Cabinet
Decision Expected	6 February 2012
Date Added to the Plan	1 January 2012
Main Consultees	Relevant Cabinet Members, the Management Board of Directors and members of the public representing voluntary organisations, partnerships with key City Agencies (e.g. the Police) and other key stakeholders, including staff and the Trade Unions.
Consultation Method	E-mails, letters, meetings and public consultation.
Head of Service	Andy Lowe
Author	Alison Chard
Background Material Available	General Fund Capital Budget 2011/12 to 2013/14 as approved by Council on 14 September 2011
Public Comments may be sent to	Alison Chard, Financial Planning and Resources Manager, Email Alison.Chard@southampton.gov.uk , Tel: 023 8083 4897

Title	Price Review for Leisure, Culture and Heritage Portfolio
Details	To approve the 2012-13 price structure for Leisure, Culture and Heritage to take effect from 1 st April 2012.
Decision Maker	Director Economic Development
Decision Expected	8 February 2012
Date Added to the Plan	1 February 2012
Main Consultees	Relevant officers within Legal, Finance, Capital Property Services, Corporate Services
Consultation Method	Circulation of draft report seeking comment by email
Head of Service	Director Economic Development
Author	Mike Harris
Background Material Available	None.
Public Comments may be sent to	Mike Harris Senior Manager Leisure & Culture Leisure and Heritage Economic Development Southampton City Council Civic Centre, Southampton, SO14 7LP mike.d.harris@southampton.gov.uk

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	<p>To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets.</p> <p>This Item is a standard Item and will remain on the Forward Plan until required.</p>
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Executive Director Of Resources
Author	<p>Andy Lowe</p> <p>andrew.lowe@southampton.gov.uk</p>
Background Material Available	None.
Public Comments may be sent to	<p>Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk</p>
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required

Title	Guildhall Contract Extension
Details	To extend the Southampton Guildhall Management Contract with Live Nation Music UK Limited, which will expire on 10 February 2013.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 February 2012
Main Consultees	Relevant officers within Legal, Finance, Corporate Services, Capita Property Services, Live Nation and relevant Cabinet Member
Consultation Method	Circulation of draft report seeking comment by email, discussions, meetings and Cabinet Member Briefing Meetings 03/09/11, 11/01/12
Head of Service	Mike Harris Head of Leisure & Culture
Author	Nigel Greene
Background Material Available	Cabinet Decision Report LT30 Cabinet Report - 4.2.2002 Cabinet Decision Report 10.3.10
Public Comments may be sent to	Nigel Greene Manager, Leisure Client Leisure and Heritage Economic Development Southampton City Council Civic Centre, Southampton, SO14 7LP Nigel.greene@southampton.gov.uk

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